



Chrometa



GET PAID FOR EVERY MINUTE OF YOUR WORK

- Documents
- Emails
- Meetings
- Phone Calls

CHROMETA EFFORTLESSLY AND AUTOMATICALLY TRACK YOUR TIME, it runs in the background and records your billable time and time away from your PC, MAC and automatically links activity to Client, Project or Teams.

SOLUTIONS FOR: Law Firms; Accountants; Architects; Consultants; Agencies; Software Companies; Sole Practitioners, Freelancers or Virtual Assistants.

BENEFITS



Documents



Email



Phone Calls



Internet



Time Summary



Clients



Invoicing



Teams

DOCUMENTS

Chrometa tracks activity on your computer every second by looking at the "Active Window": this is the window that has the focus of your mouse and keyboard.

At any given time you only have one active window, even if you're toggling between windows or using multiple monitors.

Chrometa records the document name and the program name (E.g. MS Word, Excel, PowerPoint, Acrobat PDF etc.) Linking the activity to the relevant Client, Project, Team, or Activity.

EMAIL

Chrometa tracks the subject line, sender and recipients list and the total time spent on the emails, whether you are reading or composing.

This will work even if you worked on the email from a device that does not have Chrometa (e.g. an iPhone). (E.g. Tracking Outlook, Outlook 365, Gmail, etc)

PHONE CALLS

Chrometa track calls made from Android & iPhone & VOIP PBX (E.g. 3CX, Euphoria etc.) Your billable phone calls are automatically captured and allocated against the relevant Client, Matter or Project.

INTERNET

Time spent on any website using the major browsers - MS Edge, Safari, Mozilla and Chrometa is tracked along with the website's title and web address (URL). Whether you need to track your time doing research or on-line support.

TIME SUMMARY

It will give you a breakdown how long you have been in all applications in a day. When Chrometa detects no activity from the mouse/keyboard for more than 5 minutes (an adjustable setting), it stops tracking and counts time as "Away time".

CLIENTS

Import your Clients, Matters & Projects into Chrometa. This will automate the activity billing. Set-up rules and rates per Client, Matter, Projects or Teams. You can have different rates per client or team member.

INVOICING

Use Chrometa to create an invoice, with options of adjustable hours, description & rates; or export billable time to accounting packages.

Option to charge a flat fee per project as well. Over 50 plus integrations with other systems available (E.g Xero, Quickbooks, etc)

TEAM TIME TRACKING

See in real time who is working on what. Get a full report by day, week, month or any custom date range of your team's work, broken down by client, project or task. See revenue by Team member and Revenue by Project.

Set project Targets (time or rand value). Establish a Team Leader and share your Clients, Projects, and Rules across your entire team.

This allows you, as Team Leader, to aggregate and view the total amount of time your team has worked on a given project - which can be viewed by project, and by employee.